

# COVENANT FOR TEMPORARY PASTOR

Name of Church: \_\_\_\_\_

Name of Temporary Pastor: \_\_\_\_\_

Presbytery of Membership: \_\_\_\_\_

Service From \_\_\_\_\_ To \_\_\_\_\_

## Responsibilities of Pastor *(check those which apply):*

The Temporary Pastor will be responsible to: (please add or delete from this list)

- lead worship, preach and administer the sacraments
- moderate session and congregational meetings-- **Presbytery shall appoint the moderator of the session which MAY be the temporary pastor. (G-14.0550)**
- serve as head of staff for paid and volunteer personnel
- coordinate pastoral care with deacons
- officiate at weddings and funerals
- provide administrative leadership
- lead new member classes
- train and support elected officers (Elders and Deacons) in their ministry
- provide administrative leadership
- arrange for substitute preachers on any Sundays not present
- participate in the life of the Presbytery
- pray for the congregation

The congregation and session shall be responsible to: (please add or delete from this list)

- support the pastor in ministry
- provide regular financial compensation as outlined below
- provide a performance review to the pastor at least annually
- negotiate goals for the contract period
- pray for the pastor

Review of this covenant prior to renewal or termination will be by the Session, the Temporary Pastor, and the Presbytery's Committee on Ministry.

**Provision for termination of covenant relationship prior to expiration:** 30 days notice by either party.

## TERMS:

**Approximate Time Expectation:** \_\_\_\_\_ days per week

### Effective Salary:

Cash Salary \$ \_\_\_\_\_  
Fair rental value of manse \$ \_\_\_\_\_  
**or** Housing Allowance \$ \_\_\_\_\_  
Utilities Allowance \$ \_\_\_\_\_

### Reimbursable expenses (by voucher)

Automobile expense (\_\_\_ per mile) \$ \_\_\_\_\_  
(IRS allowable rate is recommended)  
Business/professional expenses \$ \_\_\_\_\_  
Other allowances \$ \_\_\_\_\_

**Total** (reported to the IRS) \$ \_\_\_\_\_

**Vacation** – 7 days per quarter including 1 Sunday

**Continuing Education** – 7 days every six months, including 1 Sunday (min. \$300)

APPROVALS:

The Session approved this covenant and its conditions:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Clerk of Session

**I accept the terms of this covenant and its conditions. In signing this agreement I understand and agree that I must abide by the Presbytery of Riverside "Prevention and Response Policy: Sexual Misconduct."**

\_\_\_\_\_ Date: \_\_\_\_\_  
Temporary Pastor

The Committee on Ministry approved this covenant and its conditions:

\_\_\_\_\_ Date: \_\_\_\_\_  
Chairperson, Committee on Ministry

\_\_\_\_\_ Date: \_\_\_\_\_  
Stated Clerk

*Sign each of the original three copies. When completed one copy goes to the minister, one to the church, one to the Stated Clerk of the Presbytery Riverside.*