

ATTACHEMENT #1 for Riverside Presbytery for 3/23/19

Meeting of the Presbytery of Riverside
 Minutes
 November 17, 2018
 St. Andrew Community Presbyterian Church

The Vision/Mission Statement of the Presbytery of Riverside:

*As the Presbytery of Riverside we are called to be:
 Connected congregations in deep discipleship with Jesus Christ
 Who are faithful and active witnesses
 To God's love, justice, and peace.*

PRESBYTERY CONVENED

The stated meeting of the Presbytery of Riverside was called to order by Moderator Jeff Mague at 10:07 am on Saturday November 17, 2018, at St. Andrew Community Presbyterian Church in Indio, California, with the unison reading of the Presbytery's Mission / Vision statement, and was opened with prayer by the Moderator.

ENROLLMENT -

The roll was taken by registration as follows:

Total Voting Members: 89

Total Attendance: 109

Total Churches Represented: 17

(Tan shading indicates in attendance)

Beaumont	Scott Mason	101	3	Marty Mangan
				Beverly Webster
Big Bear	Roger Beukelman	158	2	Richard Stanton
Cathedral City	Lee Ireland	101	2	Jeffrey Kramer
Corona	Henry DeGraaff	105	2	Terrie Burbank
				Pete Mittelstadt
			Alt	Becky Bane
Fontana	No Pastor / Vacant		2	Marie De Lus Hernandez.
Hemet	Tom Rennard	105	3	Jacquie Lyman
				Patrick Shetler
			Alt	Susan Gray
			Alt	Jim Strand
Indio	Julie Hodges	105	2	Steve Stiles
				Sue Steding
			Alt	Scott Coulson
				Carol Kocherhan
Lake Arrowhead	Bill Stanley	101	3	Cathleen Coombs-Stephens
			Alt	Shirley Durant
			Alt	Any Ruling Elder
Ontario	Curtis Webster	105	2	Ginny Mansfield
				Beverly Johns
			Alt	Jesse Rose
Palm Springs	Christine Dickerson	101	2	Harriette Griffeth

				Pauline Gregg
			Alt	Bill Miller
			Alt	John Evans
Rancho Cucamonga	Martin A. Smith	101	2	Pam Sickman
				Carol Entler
			Alt	Ronn Campbell
Redlands Community	CRE Jan Opdyke	107	2	John Haverty
Redlands First	Cheryl Raine	101	3	Jean Vieten
	Hart Tan CRE	107		Jerri Rodewald
		797		Al Polchow
			Alt	Wilson Kayange
			Alt	Marcia Fagan
			Alt	Jack Brennan
Rialto	Andrew Parnell	108	2	Peggy Hill
				Wendy Hill
			Alt	Melinda Pure
Ridgecrest	Ralph Mueller	101	2	Jo Mueller
				Jackie Brennan
			Alt	Vicki Seamen
Riverside, Calvary	Erin Thomas	101	3	Paul Boyer
	Alfred Graise	101		Jeff Heath
				Sam Hynds
			Alt	Robert Spitzer
Riverside, Magnolia	Claire Schlegel (Excused)	101	3	Jeanie Riggs
	Paul Knopf	101		Cherylyn Thornton
				Ann Laudermilk
Riverside, Victoria	Nancy Richmond	108	2	Jon Hussey
				Jim Williams
San Bernardino, First	Sandy Tice	101	3	John Garthen-Shuman
	Wendy Lamb			Lynette DuClos Adelson
				Mary Bolanos
			Alt	Neal Williams
			Alt	Wendy Lamb/Any Standing Elder
San Bernardino/Good Shepard	No Pastor / Vacant		2	Margarito Ramos
Temecula, Grace	Neal Neuenschwander	101	3	Jeff Mague
				Bob Blechen
				Larry Libeu
Twentynine Palms	Patricia Stout	108	2	Cynthia Libby
				Larry Libby
Upland First	Noel Anderson	101	3	Jim Smirl
				Jim Richardson
Upland Taiwanese	Joshua Hsieh	101	2	Robert Tsai
				Sue Chen
			alt	Kong-Tay Wu
Wildomar	Joe Mazzela	101	2	Jerry Baynard
				Paul Bennett
Yucca Valley	Wayne Morrow	101	2	Dave Jenkins
				Kasey Cochran
			Alt	Anne Smith
OTHER TEACHING ELDERS	EXCUSED			
	<i>permanently excused</i>			
Alam	Azeem	797		
Allen	Dan	797		
Avazian	Timm	797		
Barkat	Hameed	797		
Berry	Sue	299		
Bishop	Les	797		
Bishop	Narcissis Tucker	797		
Blair	Tina	797		
Budi	Musiko	797		

Choi	Mickie	405
Copeland	Brad	299
Davis	Steven Jay	797
Duvall	Ronald	797
Eisenhower	Will	299
Falconi	Noe	299
Gamm	Marilyn	304
Gammons	Kenneth	299
George	Matthew	797
Grande	Nelson	797
Griffin	Darel	299
Hangen	Jerry	299
Harrison	Rick	305
High	Timm	304
Huffstutler	James	299
Huntley	William	644
Ibrahim	Rafik	797
Jackson	Julius	644
Johnson	William	299
Karcher	Sylvia	299
Kennedy	Lynne	797
King	Thelma	299
Kovar	Albin	299
Lee	William	751
Lloyd	Karen	795
Loleng	David	403
McCurdy	Sara	299
McGuigan	William	299
Munyi	James	791
Mw angi	Joyce	107
Nelson	William	299
Park	Noah	797
Rassieur	Charles	299
Roberts	Sam	771
Schutte	Jack	299
Shin	Esther	797
Stewart	Robert	299
Wang	Chai Seng	299
Willette	Jan	299
Williamson	Don	299
Wright	Diana	299
Wu	Caleb	301
Wu	Paul	703
Yang	In	797
Yu	Thomas	701
OTHER VOTING RULING ELDERS		
Entler	Carol	Past Moderator
Kistner	Melodee	Past Moderator
Laffin	Pat	Past Moderator
Law	Debbie	PWP Moderator
Mague	Jeff	Moderator
Mittelstadt	Marilyn	Past Moderator
Reierson	Don	Past Moderator
Richardson	Jim	Past Moderator
Shepard	Jim	Past Moderator
Skoglund	Susan	Nominations Chairperson
Smith	Anne	Past Moderator
Stanley	Carol	Certified Christian Educator
CORRESPONDING MEMBERS		
Thursby	Donald	South Louisiana Presbytery

Thursby	Barbara	South Louisiana Presbytery	
PoR STAFF			
Emery	Kim	Minutes Clerk	
Kraft	Marilyn	Comm. Specialist for Riverside Presbytery	
GUEST			
Wiebe	Bryce	PCUSA Mission	
Williams	Katrina	PCCCI	
Meyer	Liz	29 Palms PC	
Thomas	Naomi	29 Palms PC	
Gilbert	Chris	29 Palms PC	
Erickson	Cheryl	29 Palms PC	
Gordon	Karen	Calvary, Riverside	
Thomason	Matthew	Calvary, Riverside	
Johnson	Joyce	Indio	
Haverty	Suh	Indio	
Benitez	Diana	Indio	
Smith	Helen	Indio	
Birchard	Dennis	Indio	
Hamner	Joe	Indio	
Cowlson	Scott	Indio	
Kochershans	Carol	Indio	
Morgan	Jackie	Palm Springs	

GATHERING

Greeting and Reading of Mission/Vision Statement Moderator, RE Jeff Mague
Gathering Question: "What do you find yourself grateful to God for today?"
Quorum and Docket Approval Stated Clerk, TE Timm High
Introductions
 New Commissioners
 Corresponding Members
 Guests

All new commissioners, corresponding members, and guests are listed within the enrollment section. Presbytery moved, seconded, and **voted to approve** to seat and grant voice to the Corresponding Members.

WELCOME FROM HOST PASTOR

TE Julie Hodges

WORSHIP SERVICE

TE Cheryl Raine

The Presbytery gathered in worship. The Word of God was preached by TE Cheryl Raine in a sermon entitled "Remarkably Simple, Yet Deeply Profound" based on Scripture text of Psalm 100. Communion was served. An offering of \$1,315.00 was received and a motion was M/S/P to split the offering between The Open Door in San Bernardino, CA and the Presbyterian Disaster Assistance program for those who have suffered from the fires in California. Riverside Presbytery will match the amount of the offering.

QUORUM AND DOCKET APPROVAL: Stated Clerk, Rev. Timm High reported. The Stated Clerk declared that a quorum was met. The Consent Agenda was voted on. M/S/P

Crestline AC

RE Carol Stanley and RE Bill Stanley

Final worship service was held in May, 2018. 3 properties exist: 1) the church, the old manse, and the parking lot are being rented by New Wine Christian Fellowship. 2) An A-frame house is being rented to a family. 3) The old Pre-School was sold and the Presbytery held the note, but it was foreclosed on. It has been cleaned up. A local developer is looking to purchase it and use it for housing the homeless. Hopefully all 3 properties will eventually be sold. Melodee Kistner spoke on behalf of the Presbytery Commission and moved that the PA grant authority to Presbytery Commission to work with the PFIFD to authorize a sale of the Crestline properties. M/P

Kaleidoscope Institute Story Sharing and Activity

TE Erin Thomas

Erin introduced the round-table discussion based on the Facilitator Training and Building Bridges Seminar from the Kaleidoscope Summer Institute.

Two Minute Announcement Time (Committees/Congregations/Individuals)

Wayne Morrow - area wide youth ministry - the "Thread"

Nancy - Victoria Pres. - has 2 extra PCUSA 2019 calendar

Lee Ireland - collecting food through the use of bags that churches can hand out

Katrina Williams - Program Director Presbytery Camp and Conference Center in Big Bear - Winter camp in March 22-24, 2019 open to all Jr. and Sr. High School students (no minimum number of students required). \$135 per student. Summer camps to be held in June and July.

Paul Knopf- Presbyterian Camp and Conference Center

Sandy Tice - asked for prayers for 4 students joining First Presbyterian San Bernardino tomorrow

Julie Hodges - thanks to Partners in Ministry for scholarship that paid for drum camp.

Partners in Ministry Story Sharing

TE Paul Knopf

Paul reminded everyone to "Just Ask PIM" and that every congregation has \$2,000 available upon submission of application. PIM grant monies have been (or will be) used for:

Mexico trip to work with Orphanages - Calvary Presbyterian Riverside

Children's Garden - Cathedral City

Upcoming Youth Trienium July 16-20, 2019 in Indiana - Theme: "Here's my Heart"

Designated Offerings Story Sharing

Bryce Wiebe

The Presbytery of Riverside is active and alive and belongs to God, to the PCUSA, and to all recipients around the world of the gifts of the 4 annual Designated Offerings.

Healthy Pastors and Congregations

TE Scott Mason

Additions to their report in the meeting packet:

Update from SMART team - Erin Thomas

Henry DeGraf report on Corona Presbyterian Church

Motion to move into Executive Session M/S/P at 1:44pm. Visitors were asked to leave the PA.

Motion for Executive Session to conclude at 3:02pm M/S/P. Visitors were invited to return to the PA.

After coming out of executive session the Presbytery M/S/P to approve the call of Rev. Thursby as pastor of the Little Church of the Desert, Twentynine Palms, CA, effective February 1, 2019.

Presbytery Commission

RE Melodee Kistner

Motion to reduce the quorum requirement to 1/3 of the worshipping communities to make the quorum more realistic considering the actual active worshipping communities. Motion failed.

Motion to raise our per capita by \$1.00 effective 2019 passed.

Motion to nominate Jeanie Riggs from Magnolia to New Worshipping Committee AC and Grace Baldwin from Redlands First to Nominations Committee passed.

Motion to move the March Presbytery meeting from March 9 to March 23, 2019 passed.

Property, Finance, Investment and Funds Development

TE Ralph Mueller

Motion to adopt the 2018 Presbytery of Riverside budget through March of 2019. M/P.

Motion to approve the lease agreement between the Ridgecrest Presbyterian Church and the Ridgecrest Korean Church M/P.

Motion to authorize the PFIFD committee along with the Presbytery Commission to approve the sale of the Presbytery office building currently owned by First Presbytery Church of San Bernardino. M/P

Stated Clerk's Report

TE Timm High

Melodee Kistner took over as Moderator so that Moderator Jeff Mague could present a motion to establish an Administrative Commission for Good Shepherd Presbyterian Church/El Buen Pastor, to be appointed by the Presbytery Assembly Moderator, for an indefinite period. The powers and assignment of the commission are: 1) Act as session of the church, 2) Determine the feasibility of appointing a person in a temporary relationship to preach to the congregation and partake in community building activities, 3) Determine the extent of commitment for said relationship and negotiate the salary and, 4) Obtain final approval from HPCC before finalizing any hiring relationship, with funding likely coming from reserves set aside for missional purposes. M/S/P.

Jeff Mague returned to Moderate the PA.

Claire Schlegal is in Louisville, KY attending Moderator training.

TE Timm High thanked Presbytery employees and members for their efforts in many areas. He stated that he has been told numerous times that he thinks outside of the box, and he reminded everyone that we, as a Presbytery, need to start acting and living outside of the box.

Pastor's Retreat Story Sharing

Several persons spoke reflecting on their experience at the pastor's retreat.

There was a motion to adjourn and close the meeting at 4:06pm. The meeting was closed with prayer by Moderator, Jeff Mague.

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CONSENT AGENDA

Presbytery of Riverside Meeting
November 17, 2018 at 10.00 am
St. Andrew Community Presbyterian Church, Indio, CA

The Stated clerk moves that the Presbytery:

Express gratitude to the members, staff, Elders on Session, friends, and Pastor of the St. Andrew Community Presbyterian Church for their hospitality and generosity in hosting this meeting of the Presbytery of Riverside.

Approve the minutes of the September 8, 2018 stated meeting of the Presbytery of Riverside held at the Ridgecrest Presbyterian Church. (ATTACHMENT # 1)

Receive the written report on information items from the Stated Clerk. (1A)

Receive the written report from Presbyterian Women. (1B)

Received the written report from Records Review and Assistance Team Annual Report (1C)

Receive the written report from the Partners in Ministry Committee. (1D)

Receive the report from the Administrative Commission to Install Rev. Julie Hodges and to dismiss the AC with thanksgiving to God for their faithful and joyful service.

On September 30, 2018, the Administrative Commission consisting of RE Elder Jeff Mague (Chair), TE Lee Ireland, TE Wayne Morrow, TE Sara McCurdy, RE Robert Spitzer, RE Anne Smith, and RE Chris Mahr met at St Andrew Presbyterian Church with a quorum present, and completed its assigned duties to install Rev. Julie Hodges as Pastor of St. Andrew Presbyterian Church, Indio, California. Also participating were TE Timm High, TE Christine Dickerson, TE Bill Johnson (HR), RE Joyce Johnson, RE and TE Joanne Martindale (Presbytery of The Redwoods).

1A

Presbytery of Riverside Meeting
November 17, 2018 at 10.00 am
St. Andrew Community Presbyterian Church, Indio, CA

STATED CLERK AND PRESBYTERY LEADER FOR MISSION/VISION REPORT
Rev. Timm High

Items for Information

All correspondence has been referred to the appropriate Presbytery entity.

The date and place for 2018/2019 Presbytery of Riverside meetings are:

Saturday, Nov. 17, 2018	St. Andrew Community Presbyterian Church, Indio
Saturday, March 9, 2019	Big Bear Christian Conference Center, Big Bear Lake
Saturday, Sept. 15, 2019	TBA
Saturday, Nov. 16, 2019	TBA

ALL MEETINGS ARE SCHEDULED FOR 9.30am to 3.00pm

Since the September meeting of the Presbytery of Riverside, Timm has participated in an excellent Mid-Council gathering of the PCUSA in Chicago, IL, from October 5-9, as well as an Urban Presbyters gathering in San Jose, CA, from November 1-3. He has also attended worship at the Ridgecrest, Grace,

Calvary, First San Bernardino, and Desert Hills Presbyterian Churches, helped lead worship at the Westminster, Spirit of the Desert, St. Andrew, and First Upland churches, and participated in the installation service of worship for the Rev. Julie Hodges as the pastor of St. Andrew Presbyterian Church.

While we are here at St. Andrew today, RE Susan Skoglund, Moderator of the Synod of Southern California and Hawaii, and TE Claire Schlegel, Vice-Moderator of the Presbytery of Riverside, are attending a Moderator's Conference hosted by the PCUSA in Louisville, KY, an excellent annual event to help equip moderators for the various councils of the Presbyterian Church!

To: Presbytery of Riverside
From: Presbyterian Women in the Presbytery of Riverside
Respectfully submitted by Debbie Law, Moderator
Subject: November 2018 Presbytery Report

1B

"May the God of peace grant you peace at all times in all ways."

-2 Thessalonians 3:16

Presbyterian Women in the Presbytery of Riverside gathered for our Fall Gathering on October 13, to host 2018 Presbyterian International Peacemaker, Rev. Roceni Bakian, from the Philippines. She is one of the 10 PCUSA International Peacemakers for 2018. The International Peacemaking Program make it possible for leaders from our partner denominations and partner organizations around the world to visit the PCUSA. Presbyterian Women in the Congregation of Beaumont First Presbyterian Church graciously hosted the Gathering. PWC's from Beaumont FPC, Hemet FPC, Redlands FPC, San Bernardino FPC and Victoria PC joined together to listen to Rev. Bakian's stories of ministry and witness and the challenges and issues of peace and justice in her home nation. Rev. Bakian also shared with us the longtime relationship Presbyterians have with the United Church of Christ of the Philippines. The Gathering gave PW a broader sense of God's inclusive family and an enriched and renewed global witness. We were reminded that the path of peace does not end. To affirm our purpose to Presbyterian Women, we continue to pursue peace so that we may work for justice and freedom and inspire to a greater faithfulness with one another.

Representation from the Presbytery of Riverside: Congratulations to Gayle Timilone of Redlands First Presbyterian Church on being selected to participate in the 2019 USA Mission Experience. In July 2019, Gayle will represent PW in the Presbytery of Riverside and in the Synod of Southern California and Hawaii, to the USA Mission Experience, "Standing on the Shoulders of Empowered Women". Gayle will travel with a group of Presbyterian Women to the Finger Lakes Region of New York. The delegation will learn about the issues confronting migrant workers and Native Americans, attend the Women's Convention at the National Women's Hall of Fame, and explore the rich history that Presbyterian Women have in the Women's and civil rights movements. Following the Mission Experience, Gayle will serve as representative of the Synod for two years.

Presbyterian Women in the Congregations:

Hemet First Presbyterian Church: PWC will host their November Luncheon on November 9th. The program will host Kelsey Law, CSW 62 Synod Representative, where she will present a report on CSW, Ecumenicism, and Fellowship of the Least Coin. PWC and HFPC Men’s Group will partner for a Fall Sale on November 16th-17th. The Sale event will also offer lunch hot dogs and hamburgers grilled in the Church court yard. The PWC Christmas Bazaar will be held on December 7th-8th.

Redlands First Presbyterian Church: PWC will host the Thank Offering Gathering on November 10th.

San Bernardino First Presbyterian Church: PWC will present “Time To Shine”, their Luncheon and Fall Fashion Show on November 3, 2018. PWC will hold its Annual Alternative Market in December.

Victoria Presbyterian Church: The members are exploring the use of the Horizons Bible Study.

We reaffirm our commitment to the Purpose of Presbyterian Women and our covenantal relationships to building an inclusive caring community that strengthens the PCUSA. Presbyterian Women in the Presbytery of Riverside will join our churchwide Sisters in the 2018 Thank Offering “Diverse, Yet One In Christ”. Since 1888, Presbyterian Women have joyfully expressed gratitude for God’s blessings for sharing their blessings with those in need at home and around the world. The Thank Offering funds programs that provide education, safe housing, clean water, health care, help for prisoners, justice for women and more. Our PWC’s hold their Thank Offering celebrations in the fall.

PWP Coordinating Team 2015 – 2018

Debbie Law (Moderator, FPCSB); Nancy Richmond (Vice Moderator, Victoria); Carol Valentine(Secretary, FPCSB); Lou Jolliff (Treasurer, HemetFP); Grace Baldwin (Search,RedlandsFP); Judy Strahan(Mission, HemetFP); Alice Munde (Racial/Ethnic, RedlandsFP); Kelsey Law (Hunger, FPCSB); Nancy Horstmann (Justice/Peace, FPCSB); Judy Strahan (Newsletter, Hemet)

Submitted by: Debbie Law

Pictured: PWP Riverside Fall Gathering, Beaumont Presbyterian Church



1C

Records Review and Assistance Team Annual Report to Presbytery

In 2018, The Stated Clerk, with assistance from the Records Review and Assistance Team, conducted records reviews on April 21, June 2, and October 20, as well as individual review sessions on September 7 and October 2. We are also available to come to your church to conduct a review upon your written request to the Stated Clerk or Review Team Coordinator. We are **asking the pastors and elder commissioners to work with their clerks to participate each year.** We have an abundance of people who can help your clerks perform their part in ministry of the church, as required by the Book of Order.

Full Status of Review of Records Compliance as of October 20, 2018, with 14 churches (**in bold**) either **due or overdue** to have their **mandatory** records review accomplished:

CHURCH	CITY	YEAR LAST REVIEWED	2017 REVIEW COMPLETE	REVIEW OVERDUE
Beaumont PC	Beaumont	2017	X	

Bethany PC	Rialto			X
Big Bear PC	Big Bear Lake			X
Calvary PC	Riverside	2015		X
Community PC	Cathedral City			X
Community PC	Redlands			X
Desert Hills PC	Yucca Valley	2017	X	
First PC of Corona	Corona	2012		X
First PC of Hemet	Hemet	2017	X	
First PC of Redlands	Redlands	2017	X	
First PC of San Bernardino	San Bernardino	2017	X	
First PC of Upland	Upland	2016		
Good Shepherd PC/El Buen Pastor	San Bernardino			X
Grace PC	Temecula	2017	X	
Lake Arrowhead PC	Lake Arrowhead	2017	X	
Little Church of the Desert	29 Palms	2017	X	
Magnolia PC	Riverside	2017	X	
Mtn View Cmnty Church	Wildomar	2013		X
New Beginnings Church	Fontana			X
Northkirk PC	Rancho Cucamonga	2012		X
Palm Springs PC	Palm Springs	2015		X
Ridgecrest PC	Ridgecrest	2017	X	
St. Andrew Cmnty PC	Indio	2017	X	
Upland Taiwan PC	Upland	2016		
Victoria PC	Riverside	2016		
Westminster PC	Ontario	2017	X	

Submitted by:
Jeff Mague

Partners in Ministry Committee Report to the Presbytery Assembly
November 17, 2018

1D

PIM Grants:

- At the last Presbytery Assembly meeting, the PIM committee asked, "Did you know that there is \$2,000 available to you/your congregation/your ministry from the Presbytery that you could take advantage of?"
 - With the calendar year (and 2018 budget year) coming to a close, the PIM committee would like to encourage congregations, commissioners, and ministries to take advantage of this opportunity..."just ask PIM!"
- A letter was sent to congregations who have not applied for grants from PIM in the 2017 or 2018 calendar years encouraging them to take advantage of funds available

Kaleidoscope Institute:

- The group that attended the Facilitator Training and Building Bridges Seminar this past summer met and is utilizing their training to benefit the presbytery
 - built into this presbytery meeting are some of the tools learned at this training (conocimiento charts, Respect Communication Guidelines, and Mutual Invitation)

- group is exploring potential dialogue events in the future

Presbytery LEaD Event

- February 23, 2019 at Calvary Presbyterian Church in Riverside; 9:00am – 12:00 noon, breakfast provided
 - Keynote Speaker: Dr. Mark Roberts, Executive Director for the Max DePree Center for Leadership at Fuller Theological Seminary
 - More info to come

Triennium:

- The Presbyterian Youth Triennium is July 16-20, 2019 at Purdue University and is available to all High School youth within the Presbytery
 - Costs are shared between participant, congregation, and presbytery
 - Registration forms are available online and due January 3rd
 - For more information, contact Rev. Erin Thomas (erint@calvarypresch.org)

Grant Requests:

- Approved a \$2,000 grant request from Desert Hills to fund a Building, Landscape, and Fellowship Internship program for at risk youth
- Approved a \$2,400 grant request from Desert Hills to expand the STENCYL (Supportive, Trusting, Energetic, Non-Judgemental, Youth Leaders) ministry, directed by Ashley Childress (candidate under care of Riverside Presbytery and member of Grace Temecula) to the Eastern churches in our Presbytery (i.e., Temecula, Hemet, Beaumont, and eastward)
- Approved a \$250 grant request for Synod wide Peacemaking Conference on February 23rd, 2019
- Approved a \$600 grant request for 1st San Bernardino to take some of their Life Skillz alumni rock climbing in late December
- Approved a \$500 grant request from a member of Lake Arrowhead CPC to attend a YAV (Young Adult Volunteer) alumni event

For Information:

- At today's meeting there are information tables for:
 - The Big Bear Lake Christian Conference Center – Katrina Williams, Program Director
 - Peacemaking Conference – Bryce Wiebe, PCUSA Special Offerings Director

Submitted by:

Rev. Claire Schlegel/Rev. Paul Knopf, Co-Chairs

PRESBYTERY OF RIVERSIDE

November 17, 2018

Stated Meeting at St. Andrew Community Presbyterian Church, Indio, CA
Committee on Nominations

2

Action items:

Place in nomination the following:

For Personnel Committee, Carol Entler, for Class of 2021, years 1-3.

Submitted by: Susan Skoglund

Report to Presbytery of Riverside

Healthy Pastors and Congregations Committee Report

November 17, 2018

3

TE Scott Mason, chair

Since our last presbytery meeting HPCC met on October 4th in San Bernardino and November 1st in San Bernardino. Representatives from the committee also met on October 29th in Beaumont with a PNC Candidate.

On October 4th, HPCC approved the request of Magnolia Presbyterian Church to extend Pastor Emeritus status to Honorably Retired TE Brad Copeland.

The commission voted to make no change to the minimum salary for Full-Time Pastoral Relationships in light of the challenging financial situations of some of our congregations. At the same time, the commission encourages churches to be mindful the cost of living adjustment which is 2.8%.

Little Church of the Desert recently hosted a potential pastor for a neutral pulpit weekend. Thank you to the Desert Hills Presbyterian Church in Yucca Valley for their assistance with this program.

Members of the commission have been working on a Mission Assessment Process for our churches.

Members of the commission have also applied for a grant to enable member congregations of the presbytery to participate in a congregational vitality program.

HPCC moves to have the Presbytery examine a candidate for the position of permanent pastor of the Little Church of the Desert in Twenty Nine Palms. Further information regarding the candidate will be provided at the Presbytery meeting. The terms of call are as following:

Little Church of the Desert, Twenty Nine Palms, CA

2/3rds time position

Effective Salary: (cash and housing) \$40,800.00

Pension/Medical at 36.5% \$15,000.00

Automobile Reimbursement at IRS rate \$ 1,500.00

Study Leave Allowance \$ 600.00

Professional/Business Expense Allowance \$ 650.00

Vacation: 31 days including 5 Sundays

Study Leave: 14 days including 2 Sundays

Beginning Date: February 1, 2019

4

Report of the Presbytery Commission
November 17, 2018

The Presbytery Commission met on October 30, 2018, at the Presbytery office. A quorum was present. After a time of devotion and prayer we began discussing the many challenges that each of our committees and commissions and our Presbytery Leader for Mission and Vision/Stated Clerk brought to the PC.

The following are action items that we are asking the PA commissioners to consider:

1 - Bill and Carol Stanley brought the PC up to date on the work of the Crestline AC. They are now working with a couple of Realtors and hope to list most of the property that was owned by the Crestline church very soon. As it might discourage a sale if we have to wait for a PA meeting to take place they requested that the PC name a group to act on behalf of the PA to authorize a sale. The motion is to grant this authority to the PC, in consultation with PFIFD.

2 - The PC has discussed the issue of the PA quorum. We now have 26 worshipping communities in the Presbytery of Riverside. Our present PA quorum requirement is that 50% of our worshipping communities be represented by a RE. We do not usually have an issue meeting this requirement for TE's. The problem we have is that 5 of our worshipping communities rarely if ever participate in the PA. This means that we are actually having to meet a much higher percentage of attendance since we begin with 21 active communities. The PC is proposing that we reduce our quorum requirement to 1/3 of our worshipping communities to make our quorum more realistic considering our actual active worshipping communities.

3 - The per capita rate was raised at the 2018 GA so the PC, on the recommendation of PFIFD, moves that we increase the per capita for congregations in the Presbytery of Riverside to \$36, for 2019.

4 - The PC moves to recommend the budget proposed by the PFIFD for 2019.

5 - The PC puts into nomination the following:

For the NWC AC - Jeanie Riggs, RE Riverside Magnolia

For the Committee on Nominations - Grace Baldwin, RE Redlands First

6 - The March PA meeting is now scheduled to be held at the Big Bear Camp and Conference Center on 3/9/19. They have asked if we can move it to the same weekend as March Madness. The PC moves that we change the date to 3/23/19.

7 - The PC has designated that offering for the November PA meeting to be given to The Open Door, a local group that works with victims of sex trafficking, to use for their Christmas baskets.

8 - It is possible that the building the houses the presbytery office will be sold. To be proactive the office staff has investigated the offers of several churches in our presbytery that have room to house part of the staff and the records of the presbytery (some of the staff will work remotely). The staff has recommended to the PC that they move to Redlands First. The PC would like to hear from the PA about this recommendation.

Submitted by: Melodee Kistner

4A

Presbytery of Riverside Assembly

Parliamentary Rules & Procedures

(See attachment 2 for Riverside Presbytery Meeting dated 11-17-18)

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Presbytery of Riverside

November 17, 2018

Stated Meeting at St. Andrew Presbyterian Church, Indio, CA

Report of the Property, Finance, Investment and Funds Development Committee

For Information:

- First Presbyterian Church of San Bernardino sent a letter of intent to sell the property and building which currently houses the office of the Presbytery of Riverside.
 - PFIFD is in agreement in principle with the request of the First Presbyterian Church of San Bernardino to continue pursuing the potential sale of the property which currently houses the Presbytery of Riverside offices. Recommendation will be made to the Presbytery Commission to concur.

- It was suggested that the financial report to Presbytery Assembly should: (1) Clearly display the Administrative income from Per Capita and the actual costs of administration (personnel); (2) Clearly display missional income and missional expenditures; (3) Clearly display the Presbytery's assets.

Properties/Entities:

- Home of Neighborly Service (HNS), San Bernardino
 - Liability Insurance – Cherylyn worked with Joseph Ruiz from Church Mutual
 - Repair work on the second parking lot is complete.
- Ridgecrest
 - Lease Agreement Regarding the Facilities Use between the Ridgecrest Presbyterian Church and the Ridgecrest Korean Church was reviewed.
 - A motion to recommend approval of the Lease Agreement between the Ridgecrest Presbyterian Church and the Ridgecrest Korean Church was made by Andrew Parnell and seconded by Pat Stout. The motion was unanimously approved and will be sent to Presbytery for a vote.

A meeting of the Yucaipa Valley Presbyterian Church Board of Trustee was called to order by Andrew Parnell, President of the Corporation, on October 16, 2018 at 1:45 PM.

The following were elected officers of the corporation:

- President - Andrew Parnell
- Vice President - Cheryl Raine
- Secretary – Timm High
- Treasurer - Cherylyn Thornton

Action Items:

1. The PFIFD Committee recommends approval of the lease agreement between the Ridgecrest Presbyterian Church and the Ridgecrest Korean Church, both of Ridgecrest, CA with the terms contained in the document included in the current Presbytery Packet.

2. The PFIFD Committee requests of Presbytery that the Presbytery Commission be empowered to act on behalf of the Presbytery if the sale of the First Presbyterian Church of San Bernardino property occurs prior to the March Presbytery meeting.

- 3.

The following describes the agreement between The Ridgecrest Korean Church (RKC) and the Ridgecrest Presbyterian Church (RPC). This document, along with the laws of the State of California pertaining to rental contracts, expresses the totality of the agreement between the parties. No other terms, written or verbal, are implied or consented to in this document. Should any portion of this document be rendered invalid, all remaining portions of the agreement will remain in place.

1. **General Terms:** RPC (host church) agrees to let RKC (nesting church) use portions of the church building and campus as described in section 2 below, during the time periods as described in section 3 below. The building will be used for the religious and fellowship functions of the nesting church and shall be used in a fashion that respects the sacred purposes of all who use the facility. Both the host church and the nesting church shall appoint an authorized representative of the congregation to represent the church in any dealings with this agreement.
2. **Room Usage:** The nesting church shall regularly have use of the Sanctuary, Fellowship hall, kitchen, and a portion of the library for office space.
3. **Schedule for Usage:** The nesting church shall have the following usage schedule:
 - Use of the Sanctuary Sundays for worship beginning at 8:00 AM and concluding by 9:35 AM; and Tuesday through Friday from 5:00-6:30 AM.
 - Use of the Fellowship Hall, with set-up prior to 8:30 AM, and following Sunday worship services from 9:35-10:45 AM.
 - The Fellowship Hall is available for weekly Bible study from 8:30-10:00 AM Wednesdays.
 - Use of the Sanctuary the Last Friday of the month for a worship service, 6:30-8:00 PM.

Additional use of the facility—for special events, weddings, memorial services, and so forth, can be negotiated at an additional cost, which will take into account utility costs. The host and nesting congregations both recognize that their facility needs may change with time. Likewise, each recognizes a variety of community groups make use of the facility. A schedule of users will be maintained and updated at least monthly by the host church to reflect the anticipated facility use during the following month.

4. **Audio Equipment Usage:** The nesting church is granted use of the audio equipment of the host church.
5. **Use of Consumable Materials:** The host church shall provide utilities, including water, sewer, internet, gas and electricity. Restroom products shall be provided by the host church. All other consumables, including food, drink, cups, dishes, utensils, candles or similar materials shall be provided by each congregation. The nesting congregation is provided space in the large room off the kitchen to store various items in cabinets owned by the nesting church. The refrigerators and freezer may be used on the day of occupancy, but must be vacated at the end of the day.
6. **Protection. Cleaning and Maintenance: Protection:** The nesting church recognizes that the church campus is a valuable and treasured asset of the host church. As such the nesting church agrees to exercise due care in its occupancy of the building and to provide prudent protection measures when appropriate.
Cleaning: The two congregations shall share custodial responsibilities on an alternative basis, with the RKC cleaning the facility on flex-Fridays and the RPC cleaning on non-flex Fridays or Saturdays. Each congregation shall be responsible for clean-up after various activities. Such clean-up is not intended to be a full janitorial service, but is expected to include vacuuming or mopping floors when visible soil is tracked in and cleaning the bathrooms in the event of unusual messes. Spills on the carpet are to be cleaned up. The child care rooms, if used, must be returned to the state they were found in at the end of the activity. **Maintenance:** General maintenance of the facility is the responsibility of the host church. The nesting church shall report any problems to the host church when they encounter them.

7. **Specific Restrictions:** Several specific restrictions apply to the use of this facility. These include the items listed below. Additionally, the host church reserves the right to enact future restrictions it deems necessary in the future.
 - This campus is designated as a no smoking area
 - The use of red punch or wine other than for the purpose of Holy Communion is prohibited on carpeted areas.
8. **Damage:** The cost for maintaining the facility for normal wear and tear is the responsibility of the host church; the cost of damage caused directly by the nesting church shall be the responsibility of the nesting church. Should the use by the nesting church result in unusual soiling (such as stains to carpet) the nesting church shall be responsible for the cost of special services to mitigate that soiling.
9. **Signage and Storage:** Within the limits provided by the City of Ridgecrest, the nesting church may place a temporary sign on the campus during the usage time only. At the end of the evening that sign must be removed and stored off site. No temporary signs may be hung off the building or structures. Alternately, a permanent sign matching the existing color may be placed on the wall. The nesting church may place a storage container on the church property, again within the limits provided by the City of Ridgecrest.
10. **Insurance:** The nesting church shall provide and maintain for the duration of its lease period general liability insurance. A certificate of insurance shall be tendered to the host church prior to occupying the facility. The certificate must include the following:
 - A named insured whose title corresponds with the nesting church
 - Current general liability insurance with a minimum of \$ 1,000,000 per occurrence
 - Each certificate must name **Ridgecrest Presbyterian Church** as the additionally insured certificate holder.
 - Each certificate must include a cancellation notice that includes the language that the issuing insurer "will endeavor to mail 10 days written notice to the certificate holder named."Failure to maintain this insurance shall be considered a violation of the lease and shall result in immediate termination of the agreement.
11. **Right of Termination:** This lease agreement may be terminated at will by either the nesting church or host church with sixty (60) days notice. Abandoning the use of the facility by the nesting church prior to sixty days shall not remove the obligation of their rent for that period. Withholding use of the facility by the host church prior to sixty days shall obligate the host church to compensate the nesting church for the pro-rated period of time. In the event of circumstances such as fire, water damage or similar hindrances which render the facility or site unsuitable to occupy, the host church shall have no obligation to provide the nesting church with other suitable facilities or to compensate the nesting church. In such an event the nesting church shall have no obligation to pay rent or to provide sixty day notice. The nesting church may elect to renew the lease after the facility is able to be occupied or may elect to cancel the lease permanently without penalty.
12. **Statement of Non-Responsibility:** It is recognized that the host church and the nesting church are independent organizations operating under their own governance and within their own separate resources. Therefore it is understood that neither party shall be responsible or liable for the actions or inactions of the other party.
13. **Financial Consideration:** In consideration of the use of the facility as agreed herein, the nesting church agrees to pay the host church \$325 per month. Rent payments shall be due and payable upon the first Sunday of each month and shall apply toward the occupancy for that month. If the rent is not paid by the second Sunday of the month, a late fee of \$30 shall be assessed. In the event that the nesting church elects not to use the facility on a particular week, the church is not relinquished from the obligation to pay for the full month's occupancy. In the event that the start of the rental period or the conclusion of the rental period results in a partial occupancy for that month, rent shall be adjusted based on a prorated weekly rate.

- 14. **Duration of Lease and Renewal:** This agreement shall extend for twenty-four (24) months and may be renewed and adjusted by mutual agreement.
- 15. **Dates of Current Lease:** This agreement shall begin on December 1, 2018 and end on November 30, 2020, at which time a new lease shall be negotiated.

This agreement was entered into on _____

Ridgecrest Korean Church

Ridgecrest Presbyterian Church

Pastor

Clerk of Session

Treasurer

President of the Corporation

Closed with prayer by Moderator, Jeff Mague at 4:06 pm.

Timm High _____

Stated Clerk