

**Personnel Committee Report to the Presbytery Assembly March 23, 2019**  
**Lee Ireland – Jeff Mague, Co-chair**

**For Action**

None

**For Information**

1. The committee, in consultation with the Property Finance & Funds Development Committee and the Treasurer, engaged a financial consultant to assist in getting the financial systems corrected. Several factors led to the need for this, including attempting to incorporate other entities into our accounting systems and shifting from QuickBooks Desktop to QuickBooks Online (yes, they really are different!). This engagement is scheduled to conclude at the end of March.
  2. Accepted the resignation of Marilyn Kraft and hired Kevin Bowers as the Communications Specialist at the same rate. Kevin will be working from home the majority of the time, which works out well with the new Presbytery office accommodations.
  3. Hired Octavia Mason as a temporary part-time bookkeeper/data entry resource. A firm date for conclusion has not been set. She will be bringing our new QuickBooks data up to date.
  4. The committee will be reviewing each of our positions and associated job descriptions.
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