

Meeting of the Presbytery of Riverside

Minutes

September 9, 2017

10:00 a.m.

Westminster United Presbyterian Church

Ontario, California



PRESBYTERY CONVENED

The stated meeting of the Presbytery of Riverside was called to order by Moderator Melodee Kistner at 10:00 am on Saturday September 9, 2017, at Westminster United Presbyterian Church in Ontario, California with the unison reading of the Presbyter's Mission / Vision statement, and was opened with prayer by Rev. Curtis Webster.

ENROLLMENT –

The roll was taken by registration as follows:

(Tan shading indicates in attendance)

CONGREGATION	TEACHING ELDER & ECCL	#	RULING ELDERS
Beaumont	Scott Mason (101)	3	Marty Mangan
			Beverly Webster
Big Bear	Roger Beukelman (158)	2	Richard Stanton
Cathedral City	Lee Ireland (101)	2	Jeffrey Kramer
Corona	Henry DeGraaff (299)	2	Becky Bane
			Pete Mittelstadt
Crestline	Vacant	2	Bob Holding
		Alt	Grace Holding
Fontana	Vacant	2	Marie De Lus Hernandez
Hemet	Vacant	3	Pat Shetler
			Susan Gray
			Jacquie Lyman
Indio	Julie Hodges (105)	2	Steve Stiles
			Desiree Coulson
		Alt	Sue Steding
Lake Arrowhead	Bill Stanley (101)	3	Cathleen Coombs-Stephens
			Gary Tompkins
		Alt	Carrie Black
Ontario	Curtis Webster (105)	2	Ginny Mansfield
			Beverly Johns
		Alt	Jesse Rose
Palm Springs	Christine Dickerson (101)	2	Harriette Griffeth
			Pauline Greg
		Alt	WM Miller

Rancho Cucamonga	Martin A. Smith (101)	2	Pam Sickman
			Ronn Campbell
			Normen Balders
Redlands Community	CRE Jan Opdyke (107)	2	John Haverty
Redlands First	Cheryl Raine (101)	3	Jean Vieten
	CRE Hart Tan (107)		Jerri Rodewold
			Grace Baldwin
Rialto	Andrew Parnell (108)	2	Peggy Hill
			Wendy Hill
Ridgecrest	Ralph Mueller (101)	2	Jo Mueller
Riverside, Calvary	Erin Thomas (101)	3	Paul Boyer
	Alfred Graise (103)		Sam Hynds
		Alt	Robert Spitzer
Riverside, Magnolia	Claire Schlegel (101)	3	Dick Kirby
-	Paul Knopf (101)		Adam Martinez
-			Cherylyn Thornton
Riverside, Victoria	Nancy Richmond (108)	2	Jon Hussey
			James Williams
San Bernardino, First	Sandy Tice (101)	3	Amy Smith
			John Garten - Shuman
			Mary Bolanos
San Bernardino	No Pastor / Vacant	2	Margarito Ramos
Good Shepard			
Temecula, Grace	Neal Neuenschwander (101)	3	Jeff Mague
			Bob Blechen
			Larry Libeu
Twentynine Palms	Patricia Stout (108)	2	Cynthia Libby
			Larry Libby
Upland First	Noel Anderson (101)	3	Jim Smirl
			Jim Richardson
Upland Taiwanese	Joshua Hsieh (101)	2	Sue Chen
Wildomar	Joe Mazzela (101)	2	Jerry Baynard
Yucca Valley	Wayne Morrow (105)	2	Dave Jenkins
		Alt	Anne Smith
OTHER TEACHING ELDERS			
	<i>permanently excused</i>		in attendance
Alam	Azeem	797	
Allen	Dan	797	
Avazian	Timm	797	
Barkat	Hameed	797	

Berry	Sue	299	<i>Excused</i>
Bishop	Les	797	
Bishop	Narcissis Tucker	797	
Blair	Tina	797	
Budi	Musiko	797	
Choi	Mickie	405	
Copeland	Brad	299	
Davis	Steven Jay	797	
Duvall	Ronald	797	
<i>Eisenhower</i>	<i>Will</i>	<i>299</i>	<i>Excused</i>
<i>Falconi</i>	<i>Noe</i>	<i>299</i>	<i>Excused</i>
Frasher	Diane	303	<i>Excused</i>
Gamm	Marilyn	304	<i>Excused</i>
Gammons	Kenneth	299	
George	Matthew	797	
Grande	Nelson	797	
<i>Griffin</i>	<i>Darel</i>	<i>299</i>	<i>Excused</i>
Hangen	Jerry	299	
Harrison	Rick	305	
High	Timm	304	
<i>Huffstutler</i>	<i>James</i>	<i>299</i>	<i>Excused</i>
Huntley	William	644	
Ibrahim	Rafik	797	
Jackson	Julius	644	
Johnson	William	299	
<i>Karcher</i>	<i>James</i>	<i>299</i>	<i>Excused</i>
Karcher	Sylvia	299	
Kennedy	Lynne	797	
<i>King</i>	<i>Thelma</i>	<i>299</i>	<i>Excused</i>
<i>Kovar</i>	<i>Albin</i>	<i>299</i>	<i>Excused</i>
<i>Lee</i>	<i>William</i>	<i>751</i>	
Lloyd	Karen	795	
Loleng	David	403	
McCurdy	Sara	299	
<i>McGuigan</i>	<i>William</i>	<i>299</i>	<i>Excused</i>
Munyi	James	791	
Nelson	William	299	
<i>Park</i>	<i>Noah</i>	<i>797</i>	<i>Excused</i>
Rassieur	Charles	299	
Rennard	Tom	797	
Roberts	Sam	771	

Schutte	Jack	299	
Shin	Esther	797	Excused
Wang	Chai Seng	299	
Willette	Jan	299	
Williamson	Don	299	
Wright	Diana	299	
Wu	Caleb	301	
Wu	Paul	703	
Yang	In	797	
Yu	Thomas	701	
OTHER VOTING RULING ELDERS			
Entler	Carol		Past Moderator
Kistner	Melodee		Moderator
Laflin	Pat		Past Moderator
Law	Debbie	Excused	PWP Moderator
Mague	Jeff		Polity and Records Chairperson
Merhoff	Margaret		Property & Finance Chairperson
Mittelstadt	Marilyn		Past Moderator
Mueller	Jo		COR Chairperson
Reierson	Don		Past Moderator
Richardson	Jim		Past Moderator
Shepard	Jim		Past Moderator
Skoglund	Susan		Nominations Chairperson
Smith	Anne		Past Moderator
Stanley	Carol	Excused	Certified Christian Educator
CORRESPONDING MEMBERS			
Hong	Mark		CA & Hawaii Synod
GUEST			
Black	John		YAV from LACPC / Riverside Presbytery
Kraft	Marilyn		Comm. Specialist for Riverside Presbytery
Gomez	Desiree		The Open Door/Speaker
Conacher	Bob & Judy		Westminster
Elliott	Lynne		Westminster
Merhoff	Margaret		
Kwangsung	Ahn		Big Bear Presbyterian Church

Total in attendance: 65, Total voting present: 56

GATHERING

Greeting & Prayer	Moderator Melodee Kistner
Quorum and Docket Approval	Stated Clerk, Rev. Timm High
Introductions	Moderator
New Commissioners	
Corresponding members	
Guests	

All new commissioners, corresponding members and guests are listed within the enrollment section.

Presbytery moved and **voted to approve** to seat and grant voice to the Corresponding Members.

WELCOME FROM HOST PASTOR

Rev. Curtis Webster

WORSHIP SERVICE

The Presbytery gathered in worship. The Word of God was preached in a sermon by Rev. Dr. Tina Blair. The Lord's Supper was served.

QUORUM AND DOCKET APPROVAL: Stated Clerk, Rev. Timm High reported. The Stated Clerk declared that a **quorum was met**. A motion was made to remove from the docket the discussion and vote on Big Bear PC dismissal. Presbytery voted to defeat the motion. Presbytery moved and **voted to approve the docket with a two-thirds majority. The consent agenda was voted on. M/S/P**

CONSENT AGENDA

1

STATED CLERK – The Stated Clerk moves that the Presbytery:

1. Approve the minutes of the June 10, 2017, stated meeting of Presbytery held at Palm Springs Presbyterian Church.
2. Express the Presbytery's thanks and appreciation to the session, staff, members and friends of Westminster United Presbyterian Church for their warm hospitality and assistance, in hosting this meeting of Presbytery.
3. Approve the Partner's in Ministry request to serve the Lord's Supper at the Clergy Retreat planned for Oct. 9-11, 2017.
4. Receive the written report on information items from the Stated Clerk. The report follows. **(1A)**
5. Receive the written report from the Presbyterian Women, provided by moderator, Debbie Law. **(1B)**

6. Receive the written informational report from the Partners in Ministry Team (1C)
7. Receive the written report from the Healthy Pastors and Congregation Commission. (1D)
8. Receive the written report form the Commission on Preparation for Ministry. (1E)
9. Receive the written report from the Polity and Records Committee, provided by Jeff Mague (1F)

1A

STATED CLERK'S REPORT: Rev. Timm High reported.

Information items:

1. All correspondence has been referred to the appropriate Presbytery person or entity.
2. The date and place for the last Presbytery Meeting of the 2017 year is:
 - a. Nov. 18, 2017 @ 10:00 AM @ First Presbyterian Church, Redlands
3. Necrology: The Rev. Wilbur F. Christy died on July 26, 2017. He was ordained in Lake Erie Presbytery on 6/10/1954. He came to Riverside Presbytery from Grace Presbytery (Texas) as an Honorably Retired member in 1997 after a long life in ministry. Please keep his family in prayer.
4. **2017 Required Minimum Salary for Full-Time Pastoral Relationships:**

a. Effective Salary (includes salary and housing)	\$48,409.00
b. Pension (36.5%) of Effective Salary (TE+family)	\$17,669.29
c. Car Allowance (Reimbursable at IRS approved Rate for 2016) or minimum allocation of	\$ 3,000.00
d. Professional/Business Expense	\$ 650.00
e. Study Leave (2 weeks/yr accruable According to Terms of Call)	\$ 600.00
f. Vacation (31 days/yr with a maximum of 5 Sundays. Pastor required to use vacation time each year)	
g. Part-Time Pastor Relationships are prorated except for Study Leave and Vacation.	
5. **Board of Pension**
 - a. The Board of Pension rate is 36.5% for all Called and Installed TEs in 2017.

Presbyterian Women in the Presbytery of Riverside
 Respectfully submitted by: Debbie Law, Moderator
 September 9, 2017 Presbytery Meeting

1B

Therefore, since we are surrounded by so great a cloud of witnesses, let us also lay aside every weight and the sin that clings so closely and let us run with perseverance the race that is set before us, looking to Jesus the pioneer and perfecter of our faith, who for the sake of the joy that

was set before him endured the cross, disregarding its shame, and has taken his seat at the right hand of the throne of God.

-Hebrews 12: 1-2

Presbyterian Women enter the 2017-2018 year of bible study approaching the book of Hebrews through the lenses of peace, peacemaking, and hope.

On July 7 – 9, 2017, Presbyterian Women in the Synod of Southern California and Hawaii gathered for their Summer Conference “*Guided by the Spirit, Fixing our Eyes on Jesus*” at Chapman University, in Orange, California.

- 34 Presbyterian Women from the Presbytery of Riverside joined 117 of our Sisters from the many Presbyteries in the Synod of Southern California and Hawaii.
- With Rev. Melissa Bane Sevier, author of our 2017-2018 Horizons Bible Study, Carol Winkler, Moderator of Presbyterian Women in the Presbyterian Church (U.S.A.), Kathy Reeves, Mission Associate for Presbyterian Women, and Rev. Eugenia Gamble, Mark Hong, Synod Executive and Stated Clerk, all being part of leading Plenary, Forum and Worship, Presbyterian Women renewed the ways we live out our Purpose.
 - Mellissa Bane Sevier introduced our Bible Study, “Cloud of Witnesses, The Community of Christ in Hebrew” and spoke to being in community with Jesus Christ, the living God and in community with today’s world and one another.
 - Kathy Reeves spoke about PW Building Bridges at Home and Abroad Through USA Mission Experiences.
 - Carol Winkler spoke about PW Leadership, answering Christ’s call to serve, resourcing the PW Manual, Guide for Groups, and networking to build new energy and ideas for our PW groups.
 - Eugenia Gamble spoke on Finding Your Mission with Eyes Fixed on Jesus. She offered guidance and suggestions on how to listen to community needs to discern when God might be calling you to reach out in new ways.
 - Ann Hayman led the workshop on the book “Waking Up White” by Debbie Irving. It is the first book chosen by the Co-moderators of this past General Assembly as a book all Presbyterians should read and discuss.
- We gathered for plenary sessions and workshops. We welcomed 2 women of the Muslim faith as they led us in their workshop, “Living Peace: Two Muslim Women’s Perspective.” They shared how they are inspired by their faith, relate to Christ, Christians, and live peace every day in today’s America. They graciously answered any of our questions.

On Saturday, September 15, 2017 join Presbyterian Women in the Presbytery of Riverside and Friends for our Fall Gathering, “Operation Education: Educate a Child, Transform the World”, at Calvary Presbyterian Church 4495 Magnolia Avenue, Riverside, CA 92501 at 9:30 a.m. Joining the PC (USA) in its global campaign, the Educate a Child Initiative, this Gathering will feature

Sandi Hughes, Regional Director of Operation Christmas Child from Samaritan's Purse, and together we will answer a Call to Action. Guests will wrap and fill 50 Operation Christmas Child shoeboxes. Registration is \$8.00 with lunch included. RSVP to Lou Jolliff at jolliff8771@roadrunner.com or (619) 403-3262.

PWP Coordinating Team 2015 – 2018

Debbie Law (Moderator, FPCSB); Carol Valentine (Secretary, FPCSB); Lou Jolliff (Treasurer, HemetFP);

Karen Dwight (Search, RedlandsFP); Judy Strahan (MAL Mission, HemetFP); Alice Munde (MAL Racial/Ethnic, RedlandsFP); Kelsey Law (MAL Hunger, FPCSB); Nancy Horstmann (MAL Justice/Peace, FPCSB); Marjie Boyer, (Newsletter, Calvary)

Presbyterian Women from the Presbytery of Riverside
Summer Conference 2017



Partners in Ministry
Report for Presbytery-9/9/17

1C

Grants and Scholarships: Our group has met three times, once face to face and twice through GoTo Meeting. We awarded 3 partial summer camp scholarships and one full scholarship. We have also granted a partial scholarship for Transitional Ministry Training as well as a partial grant to LACPC for equipment as they are an emergency evacuation Center.

Guidelines for Scholarships and Grants: We are working on firming up the guidelines and forms on the Presbytery website so that scholarships can be submitted in a timely manner. Camp

scholarships should be submitted no later than 2 months before scheduled camps. Grants should be submitted before the third Thursday of the month, preferably 2 months prior. Those requesting grants and scholarships must be willing to provide a portion of their own monies.

Matching funds: We are still looking to match monies for Noah Park and Esther Shin in Egypt.

Clergy Retreat: Our committee has approved funds to fund the Clergy Retreat October 9-11 at the Christian Camp in Big Bear. We will happily accept donations to help in that regard but want to encourage our Pastor's to attend. Wayne Morrow will be leading a rock-climbing event at the cost of \$50.00 for anyone interested. We are also hoping to hear from our new Presbytery leader at this event. If you are interested in helping with workshops or discussions please contact Rev. Paul Knopf @ 951-684-7200. (See Flier and Application)

Meetings: Our regularly scheduled meetings will take place the 3rd Thursday of the month at 9am through GoTo meeting. If you are interested in using GoTo meeting please call the Presbytery office for the log in information.

Our committee is still in need of a few more people and a Co-chair hopefully who knows the former NDST side of things.

Next scheduled Meeting-Sept. 21st 9am GoTo Meeting.

In God's Service,
Claire Schlegel

Clergy Retreat Registration

Come enjoy the beauty of the mountains
and the fun and fellowship of your colleagues
as we gather for a time of rest and relaxation at
the Presbyterian Camp and Conference Center in Big Bear

When: Oct. 9-11, 2017

Cost: Underwritten by PIM for 2 nights and 6 meals

Contact Claire Schlegel Claire@magpres.com

Or Paul Knopf Paul@magpres.com

Please register by September 25th, 2017

Name: _____

Church: _____

Special diet restrictions: _____

I can help: _____

Yes I'd like to go rock climbing for \$50.00 fee. _____

Stated Meeting of the Presbytery of Riverside
September 9, 2017

HPCC meet on July 20 and August 17, 2017 with quorum present. The Commission did not meet in June.

Action Items for Presbytery: None

Informational Items (since last Stated Meeting of Presbytery):

1. Rev. Martin Smith introduced Lazarus Silva recommending that Mr. Silva serve as preacher for El Buen Pastor congregation. HPCC approved Rev. Smith as Moderator of El Buen Pastor's session and after interviewing Mr. Silva approved him to preach under Rev. Smith's supervision.
2. Approved the ¼ Time Covenant for Temporary Pastor for Rev. Sara McCurdy, HR. for Palm Springs Presbyterian Church. HPCC also approved \$2000.00 for PCPS from Presbytery Salary Sharing funds for July and August and funds for automobile allowance.
3. Approved 12-month part-time Interim call and contract for Rev. Curtis Webster at Westminster Presbyterian Church.
4. Approved 12-month call and contract for Rev. Julie Hodges at St. Andrews Community Church.
5. Approved part-time call and contract for Rev. Nancy Richmond at Victoria Riverside.
6. Established Task Force to meet with Crestline PC in response to their request for Administrative Commission.
7. Appointed Moderator, Rev. Timm High, for FPC Hemet.
8. Approved Parish Associate Agreement between Community Presbyterian in Redlands and Rev. Matthew George for the term of March 21, 2017 through March 20, 2018.
9. Concurred with request for the Covenant for Temporary Pastor between Bethany Presbyterian Church and Rev. Andrew Parnell for the term of July 1, 2017 through September 30, 2017.
10. Concur with Rev. Kent Leydens request for dissolution of his terms of call effective August 31, 2017. Congregational meeting called for August 27, 2017. Conducted exit interview with Rev. Leydens on August 16, 2017.
11. Updated HPCC liaison assignments to reflect current membership of HPCC as follows: Peggy Hill/Redlands FPC, Scott Mason/Palm Springs PC, Jesse Rose/San Bernardino FPC.
12. HPCC approved a motion to maintain minister minimum salary and expenses at the current 2017 levels.

1E

On July 25th the Commission heard Ruling Elder Joyce Mwangi preach a sermon in the Chapel of the First Presbyterian Church of San Bernardino and then reviewed her Statement of Faith. We certified her ready to receive a commission and notified the Healthy Pastors and Congregations Commission of our action.

Inquirer Ashley Reese of the Twenty-nine Palms congregation had to postpone taking two ordination exams due to the surgery of her infant daughter. Mother, Father and daughter are doing well. Ashley aspires to be a chaplain in the United States Marine Corp and is married to an enlisted Marine Corps man. Ashley continues to assist in youth ministry at the Desert of the Hills Church in Yucca Valley.

Ruling Elder Pat Shetler and Teaching Elder Tom Rennard graded ordination examinations for the Presbyterian Cooperative Committee for Examinations, a General Assembly entity. Pat, Tom and Teaching Elder Neal Neuenschwander will grade examinations in November. This cycle we were assigned the Exegesis examinations. Nationwide, some 66 seminarians and post-seminarians took the Exegesis Examination. They were asked to exegete and write a lesson plan on the story of Tamar and Judah from Genesis 38. It should be noted that the denomination continues to affirm that use of resources in Biblical Hebrew as a required part of the ministry of Word and Sacrament.

In September the Commission plans to meet with Commissioned Local Pastor Candidate Dr. Wendy Lamb to hear her preach a sermon and to review her Statement of Faith.

The Commission eagerly awaits completed applications and references from three people in the presbytery who are known to want to be Commissioned Local Pastors or Teaching Elders.

September 9, 2017

Polity and Records Committee Report to Presbytery

1F

Since the last report to the Presbytery, the Committee on Polity and Records conducted a Review of Presbytery Committees' Minutes. The review was conducted on July 18, 2017 by Stated Clerk Diane Frasher, RE Jeff Mague, and TE Sue Berry. Minutes for the following groups were reviewed: AC for New Worshiping Communities; Committee on Preparation for Ministry; Committee on Representation; Committee on Nominations; Evangelism, Mission and Advocacy Team; Personnel; Presbytery Executive Search Committee; Property and Finance; Polity and Records; Restructure Task Force; Sexual Misconduct Response Team; and the Treasurer Search Committee. As a group, we are not consistent in including all the things in minutes which should be included. In an effort to more consistently document our committees' work, recommendations of a minimum standard are attached. (1Fa)

PRESBYTERY OF RIVERSIDE ASSEMBLY

1Fa

From: Records Review and Assistance Team

To: Presbytery Committee Chairs and Minutes Recorders

The *Book of Order* requires that an administrative review be conducted of each Presbytery to “determine whether the proceedings have been correctly recorded, have been in accordance with this Constitution, have been prudent and equitable, and have been faithful to the mission of the whole church.” Towards that end, our Synod reviews, among other things, the minutes and records of our Presbytery, and further assigns our Presbytery to self-review the various committees and commissions of our Presbytery. Part of this review is to examine your committee minutes.

We have not adopted a parliamentary rule regarding the precise format or content of committee minutes, but towards the goal of having relatively consistent records of our committees’ work, we have prepared certain format and content recommendations and a list of what the reviewers are looking for when your committee’s minutes are being reviewed. As a minimum, your minutes should include these items:

1. Date & time of meeting be recorded. If not at the Presbytery office, then state where, and if it was an electronic or email meeting, then indicate so.
2. That the meeting was opened with prayer.
3. If the committee chair (and co-chair) is present or not.
4. That the moderator of meeting is identified (not necessarily the chair).
5. Record of committee members present, absent and excused, as well as guests present. We recommend a grid layout, such as in the sample. Your grid may look different if it serves your needs.
6. A declaration that a quorum is present.
7. Any approval of previous minutes.
8. All motions and result of vote (highlighting the motion and/or the outcome is good). The outcome may be approved, passed, accepted, adopted, not approved, failed, etc. Motions which are withdrawn do not need to be documented. Document discussion as you deem necessary.
9. We generally do not require the minutes reflect the person’s name that made a motion, but it is acceptable to do so.
10. That the meeting was closed with prayer.
11. Minute taker’s name. The “Respectively submitted” closing is an optional custom, not a requirement.

The next page has a sample format appropriate for committee minutes.

Blessings,

Records Review Assistance Team

SAMPLE Format
Committee / Commission Name
Minutes of Meeting - Date

The meeting was opened with prayer at <time> by _____. <State if held at a place other than the Presbytery office, or if an electronic meeting.>

Name	Present / Excused	Class / Year of Service	Name	Present / Excused	Class / Year of Service
Cmte Chair's Name, Committee Chair	E	2019 / 4	Cmte Member Name 4	P	2019 / 1
Cmte Member Name 1	P	2017 / 3	Cmte Member Name 5	P	2017 / 3
Cmte Member Name 2	E	2018 / 2	Cmte Member Name 6	P	2019 / 1
Cmte Member Name 3	P	2018 / 2	Guest 1	P	

The meeting was moderated by <moderator's name>, as the <cmte chair's name> was excused. A quorum was declared.

The docket was approved with two changes.

The minutes of <date> were approved with one correction.

Agenda item 1: Any relevant description. **Motion** to <carefully worded motion> was made. **The motion was approved.**

Agenda item 2: Any relevant description. **Motion** to <carefully worded motion> was made. **The motion was not approved.**

Agenda item 3: Any relevant description.

The meeting was closed in prayer by _____ at <time>.

Respectfully submitted,

<minute taker's name>

End of Sample -----

STORY SHARING – “THE OPEN DOOR”: Communications Specialist Marilyn Kraft reported. Marilyn introduced Desiree Gomez from “The Open Door” in San Bernardino. Desiree explained that they work with victims and survivors of human trafficking. The offering that was collected during the worship service was presented to “The Open Door” and totaled \$720.00 in cash and gift cards. Rev. Sandy Tice led the Presbytery in prayer for “The Open Door” ministry.

PARTNERS IN MINISTRY: Rev. Julie Hodges reported.

Rev. Hodges reported that there are scholarships and grants available for attendees at summer camps. She encouraged Pastors to attend the clergy retreat in Big Bear. The cost for attendance at the retreat will be paid by the P.I.M.

PRESBYTERY COMMISSION: Rev. Tina Blair reported.

For Action:

Request from Big Bear

Background: The Gracious Dismissal of Big Bear Presbyterian Church from PCUSA has not been finalized due to an issue in the original agreement regarding the Presbytery to be the mortgage holder. A modified agreement removing the mortgage holder provision and asking for additional funds instead was disapproved by the congregation. The session of Big Bear PC has now requested the Presbytery Assembly honor the initial settlement of \$37,500 and proceed with the process of having the full Presbytery Assembly vote on the settlement. A copy of that letter is attached (A).

Motion: The Presbytery Commission has a three-part motion: 1) Affirm the amount of \$37,500 (\$24,328.80 property, \$8,261.40 one-time mission, \$4,909.80 per capita for 2017-2019) due from Big Bear PC; 2) to set aside the provisions of the **Gracious Dismissal & Transfer Policy (GDP) III.D.1** to bring the proposal to the Presbytery Assembly before a final vote by the Big Bear PC congregation is held; and 3) to set aside the provisions of the **GDP III.A.9** to allow Big Bear PC an additional congregational vote at their earliest convenience to approve the agreement with the modified terms.

A motion was received from the floor to limit debate to 3 minutes per speaker, and retain the standard process that no one may have the floor for a second time unless all others wishing to speak have had an opportunity. **Presbytery voted to approve by 2/3 majority.**

A motion was received from the floor to postpone further debate and the vote on the 3-part motion above to the November 2017 Presbytery Assembly. **Presbytery voted to approve.** Presbytery prayed for Big Bear Presbyterian Church.

For Information:

- Discussion was held about the role of the new Presbytery Commission (PC), which replaces the old Vision Coordinating Team (VCT).
- Discussion was held about how to make Presbytery meetings more meaningful. It was agreed that it is important in Presbytery meetings to have worship with insightful preaching of the Word, to build relationships, and to focus on discipleship and mission, starting with examining the elements Vision/Mission Statement and hearing from active witnesses. You will be seeing new formats as we look for ways to implement these goals.

STORY SHARING – YOUNG ADULT VOLUNTEER REPORT: John Black reported.

John shared highlights from his eleven-month teaching ministry to Zambia. He taught students in grades 3 thru 6 at a community school. Rev. Erin Thomas led the Presbytery in prayer for John and the people of Zambia.

HEALTHY PASTORS AND CONGREGATIONS COMMISSION: Rev. Sarah McCurdy reported.

A motion was received to adopt the minimum salary for Full-Time Pastoral Relationships for 2018 to be as noted below (same as 2017). **Presbytery voted to approve.**

Effective Salary (includes salary and housing)	\$ 48,409.00
Pension (36.5 %) of Effective Salary	\$ 17,669.29
Car Allowance (reimbursable at 2017 IRS approved mileage rate of \$ 0.535 a mile. The not-for-profit rate for volunteers remains \$.14 a mile)	\$ 3,000.00
Professional/Business Expense \$ 650.00 Study Leave (2 weeks per year accruable according to Terms of Call)	\$ 600.00

Vacation (31 days per year with a maximum of 5 Sundays. Pastor is required to use vacation time each year.)

Part-Time Pastor Relationships are prorated except for Study Leave and Vacation.

PRESBYTERY LEADER FOR MISSION AND VISION: Rev. Timm High reported.

Vision / Mission Statement
Presbytery of Riverside:

3

Connected congregations in deep discipleship with Jesus Christ who are faithful and active witnesses to God’s love, justice, and peace.

LEADERSHIP QUESTIONS
PRESBYTERY LEADER FOR MISSION/VISION AND STATED CLERK
PRESBYTERY OF RIVERSIDE

What words/characteristics/skills do you associate with the words “Leader” and “Leadership”?

Given that the Presbytery chose to rename this position—to “Presbytery Leader” rather than “Executive Presbyter”—what leadership skills do you believe this process with the guidance of the Holy Spirit intended the Presbytery Leader to embody?

What is your impression of the Presbytery of Riverside’s Mission/Vision Statement? How do you imagine the “Presbytery Leader for Mission/Vision and Stated Clerk of the Presbytery of Riverside” intentionally working to help the Presbytery to more faithfully and fruitfully embody her Vision/Mission Statement?

If you were the “Presbytery Leader for Mission/Vision and Stated Clerk of the Presbytery of Riverside” what would you choose to focus on during the initial months of beginning to serve?

What do you believe God in the name of Jesus through the power of the Holy Spirit is asking us to pay attention to, to be aware of, to name and claim within the Presbytery of Riverside? What do you believe God is up to in our midst?

**PROPERTY, FINANCE, AND INVESTMENT FUNDS
DEVELOPMENT COMMITTEE:** Rev. Ralph Mueller reported.

4

Information:

- a. At the June 11, 2016 Presbytery meeting the following motion was approved: *“that the Presbytery of Riverside approve the request of the First Presbyterian Church of Hemet to sell the church’s Multi-use building and parking lot and to report back to the Presbytery at a future meeting.”* Since that meeting the congregation sold the property in May of 2017, with the completion of all financial considerations in June of 2017. The net proceeds to the congregation are: \$678,384.61.
- b. The following persons were elected by the members of the Board of Trustees of the Presbytery of Riverside to serve as officers of the Corporation, effective July 11, 2017 through the first meeting of the Property, Finance, and Investment and Funds Development Team in July of 2018:
 President: Andrew Parnell, Teaching Elder
 Vice President: Cheryl Raine, Teaching Elder
 Secretary: Timm High, Teaching Elder, in his capacity as Stated Clerk of the Presbytery
 Treasurer: Cherylyn Thornton, Ruling Elder, in her capacity as Treasurer of the Presbytery.

**c. Financial Statements for May 2017
Summary as of May 31, 2017**

Monthly Income	\$16,907.25	YTD Income	\$104,576.54
Monthly Expense	\$42,467.17	YTD Expense	\$147,441.45
Other Income/Expense		YTD Other Income/Expense	\$ 79,800.00
Net Income / (Loss)	(\$25,559.52)	Net Income / (Loss)	\$ 36,935.09

Cash Assets as of May 31,, 2017

Checking Accounts incl. petty cash	\$192,941.94
Foundations Investments	\$1,298,794.53
PILP Investments	\$150,831.00
CDs	\$104,355.10
TOTAL	\$1,746,922.57

Restricted Foundation Funds – These are the funds that were set aside by vote of the Presbytery. Restricted Foundation Funds as of May 3, 2017

Ending Balance as of May 31, 2017	\$643,595.67
Beginning Balance	\$600,802.96
Loss or Gain since Inception	\$42,792.71

TREASURER REPORT: Treasurer Cherylyn Thornton reported.

A check for \$500.00 was given to Westminster United Presbyterian Church for their music program.

PERSONNEL COMMITTEE: RE Jeff Mague reported.

Jeff introduced Marilyn Kraft, our Communication Specialist. Marilyn described her efforts and goals to improve communication within the Presbytery.

SEXUAL MISCONDUCT RESPONSE TEAM: Rev. Erin Thomas reported.

Rev. Thomas reported to the Presbytery the requirement for Sexual Misconduct training and the proposed training dates of Wed. Oct. 18 (full day training) and Wed. Nov. 8 (partial day refresher class) at Calvary Presbyterian Church in Riverside, CA.

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COMMITTEE ON NOMINATIONS: RE Susan Skoglund

Action items:

Place in nomination the following:

Partners in Ministry Committee

Marty Mangan, Ruling Elder, Class of 2020

Property & Finance Committee

Rev. Andrew Parnell, Class of 2020

Personnel Committee

Rev. James Munyi, Class of 2018

Commission on Preparation for Ministry

Marcia Fagan, Ruling Elder, Class of 2020

Committee on Representation

For Chair, Rev. William Lee from Class of 2019

Permanent Judicial Commission

Rev. Neal Neuenschwander for Class of 2023

There were no nominations from the floor. Presbytery voted to approve all nominees for their respective positions.

Information:

As a committee we are asked to provide a balance on all committees and commissions. We have no problem identifying pastors. We need your help in identifying ruling elders and leaders within the congregations who are able and willing to serve on Presbytery committees and commissions. Please contact a member of Committee on Nominations if you know of someone you would recommend. We are particularly looking for diverse individuals to serve on Committee on Representation: young, old, differently abled, people of color from throughout the Presbytery. Our presbytery will be stronger because of your assistance. Thank you.

STORY SHARING – REDLANDS, FIRST: Rev. Cheryl Raines and others reported. Rev. Raines shared the joys and intentionality of worshipping in a multi-cultural and multi-lingual church. Rev. Tom Rennard led the Presbytery in prayer for Redlands First.

FINAL DISCUSSION: Rev. Timm High

Rev. High thanked those who shared their stories and those that offered prayers.

He asked everyone: “How did you experience the presence of the Holy Spirit today?”

Closed with prayer by Vice Moderator Jeff Mague at 2:50 pm.

Timm High _____
Stated Clerk